



TREE REMOVAL APPLICATION

130 S Galena Street. Aspen, CO 81611
(970)920-5526
www.pitkincounty.com

Permit # _____

Receipt # _____

1. Job Address:

2. Parcel ID number of property where work will occur:

[Check http://pitkinassessor.org/assessor/search.asp](http://pitkinassessor.org/assessor/search.asp) or call the Pitkin County Assessor's Office at (970)920-5160 for the parcel ID number.

3. Owner's Name:

Owner(s)'s Contact Number

4. Owner's Authorized Agent:

Contact Number:

5. Authorized Agent Email:

6. Contractor's Name:

Contact Number:

7. Contractor's Email:

8. Land use approval number(s):

9. Please provide a drawing of the property to include:

- a) Property Address
- b) Property Lines
- c) Easements
- d) Structures and Roads
- e) Location, Species, and DBH (diameter at 4.5' above grade) of trees to be removed
- f) Total DBH inches to be removed that are greater than 6"

10. Description of Work/Reason for Each Removal: *(Supporting Photos Are Always Helpful!)*

11. Mitigation Plan *(Replacement/ Relocation as Required by the Pitkin County Land Use Code)*

Please ADD to the Property Drawing:

- a) Location of replacement/ relocation trees
- b) Size and species of trees to be planted
- c) Total DBH caliper inches of replacement/ relocation trees

12. Is any portion of the project already complete?

If yes, give reason and date(s) of prior construction activity:

13. Will the project disturb/result in removal of any additional vegetation?

Yes

No

13a. If you answered "Yes" submit a revegetation plan, including a plant list with scientific names of species, planting schedule and method of irrigation. The County's Revegetation Guidelines are available at:

<http://www.pitkincounty.com/831/Landscaping-Revegetation-Tree-Removal>

13b. How will you prevent the establishment of noxious weeds at the project?

14. Will the project involve work in any wetlands or riparian areas?	Yes	No
14a. If you answered "Yes", submit a description of your revegetation/mitigation plan, including a plant list with scientific names of species, planting schedule and method of irrigation. Also submit a copy of your U.S. Army Corps of Engineers Sec. 404 permit in connection with any disturbance of "jurisdictional waters" of the U.S. Contact the U.S. Army Corps of Engineers in Grand Junction (970-243-1199) for information on Sec. 404 permit requirements.		

15. Will the project involve work in the Pitkin County Right of Way?	Yes	No
15a. If you answered "Yes" a County Right of Way Work Permit must be obtained prior to commencing work. Information on this permit is available at: http://www.pitkincounty.com/Departments/Public-Works/Engineering-Road-Bridge or by calling Public Works at 970-920-5390.		

16. Will the project involve work in an easement?	Yes	No
16a. If you answered "Yes," attach appropriate documentation of permission to work in the easement.		

Having carefully read the requirements, I (Applicant) hereby agree to the terms and conditions described within. This form is valid only when approved by County staff.

17. Signature of Applicant:	18a. Date:
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18. Signature of Property Owner(s):	19a. Date:
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Property owner signature is required. If the property owner cannot sign the permit application they must provide a letter to the County authorizing the contractor to obtain permits for the subject property on their behalf. If the property is not owned by an individual the letter must identify the writer as someone authorized to act on behalf of that entity.

FOR STAFF USE ONLY (DO NOT WRITE BELOW THIS LINE):

19. Additional Terms and Conditions (check all that apply):

At the time of issuance you are required to post \$_____ as financial security to ensure successful completion of your revegetation plan. These monies will be held for two growing seasons from the date of completion of the project and will only be released at that time if a site visit by Pitkin County Zoning confirms that successful revegetation has been accomplished. Applicant is obligated to contact Pitkin County Zoning (970-920-5359) to schedule the required two-year site visit. The monies will be forfeited if successful revegetation is not confirmed after two growing seasons, or if Applicant fails to timely schedule the required site visit.

Other:

Fee Due At Issuance:

Additional referral fees may be required for Pitkin County Staff review and follow up inspection time at a rate of **\$175/hr.**

Date Application Received:		Hourly Fee (due at issuance):	Check #
Date Issued:		Additional Fees:	Check #
		TOTAL FEE (no refunds):	

20. Staff Comments:

21. Approved by Pitkin County Engineer (if required):	21a. Date:
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22. Approved by Pitkin County Revegetation Specialist:	22a. Date:
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23. Approved by Pitkin County Planning/Zoning:	23a. Date:
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