PITKIN COUNTY BUILDING PERMIT APPLICATION CHECKLIST
AGRICULTURAL BUILDINGS

Under certain conditions, some agricultural structures may be exempted from Building Division International Building Code. Please answer the following questions to determine whether you are eligible for this exemption.

YES NO

☐ ☐ Will the sole purpose of this structure be to shelter or enclose livestock, poultry, feed, or field equipment accessory to existing agricultural operations, whereby no floor area is applied to residential uses?

☐ ☐ Will the proposed structure be free of any plumbing or mechanical fixtures?

☐ ☐ Is this structure to be used as part of a business, evidenced by a history of soil cultivation, crop production, or the raising of livestock for man's use or marketing purposes?

☐ ☐ Is this parcel assessed as "agricultural" by the Pitkin County Assessor's office? **If yes, you must provide a copy of your tax assessment with your building permit application.**

If you answered NO to any of the questions above, you need to follow submission requirements detailed on the "Building/Demo Permit Application Submittal Checklist".

If you answered YES to all of the questions above and provided the necessary tax assessment copy, your permit application will be exempted from Building Division review. You will need to submit the following items to ensure compliance with all applicable zoning regulations.

☐ Permit Application form

☐ Environmental Health Department checklist and Environmental Health written approval

☐ One (1) original, recent (no more than one year old) site survey with the original wet stamp and original signature of the surveyor. The survey must include:

- ☐♦ Topography at 2' contour intervals
- ☐♦ Site vicinity map
- ☐♦ All easements and rights-of-way
- ☐♦ All existing structures and improvements

☐ One (1) site plan, showing all proposed structures and improvements

☐ One (1) set of architectural drawings to include: (preferred scale ¼" = 1'; minimum scale 3/16" = 1')

☐ Exterior building elevations that clearly indicate natural existing and finished grades, and that correspond to the topographical survey

☐ Proposed floor plans and room uses

☐ Exterior Lighting Plan

☐ One (1) copy of any county approvals pertaining to the parcel, including but not limited to: Deed Restrictions; Resolutions; Final Recorded Plats; Administrative Approvals. Verification that all conditions of approval are being met should be called out in the development plans.

☐ One (1) drawing showing compliance with Land Use Approval conditions (landscaping, lighting, drainage, etc.)

☐ The Pitkin County Road Impact Fee may apply to this permit in addition to other permitting fees.

OWNER _____

JOB ADDRESS _____

PARCEL I.D. NUMBER (applicant to provide) _____